

Tigers Football Club

Constitution and By-Laws

Tigers Football Club Constitution & By-Laws

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ARTICLE 1

Name and Affiliations

- 1.1 This organization shall be known as the Tigers Football Club, TFC (herein after referred to as the "Club").
- 1.2 The principle office of the Club shall be located in Hackettstown, New Jersey, at the discretion of the Board of Directors, with communication directed and addressed to 208 W. Valley View Ave, Hackettstown, NJ 07840
- 1.3 Club letterhead is not to be used by anyone without permission of the Board of Directors, and then only for Club activities.
- 1.4 The Board of Directors has the obligation to endorse the protection afforded to the Club by virtue of the logo trademark as filed with the State of New Jersey. As such, the Board of Directors will determine all usage of such logo. No group, team, committee, or any other organization or entity may use the logo without permission by the Board of Directors. As necessary, the Board of Directors will declare those vendors that are authorized dealers to re-produce the logo and may, at its discretion, add a financial surcharge for use of the logo. Any team award, authorized by the Board of Directors that uses the trademark logo must use an authorized dealer to supply such award

ARTICLE 2

Purpose and Objective

- 2.1 It is the intent and purpose to instill in the players, parents, coaches and directors the ideals of good sportsmanship, honesty, loyalty, courage, and respect. The Club is determined to teach poise and character to all those involved as it relates to activities occurring on or off the field of play, and to build healthier bodies and stronger minds of our youth, at the same time teaching them about fair play and sportsmanship. The purposes, for which this Club has been formed, are to develop and promote community interest in the sport of football; to provide opportunities for participation in organized football to all children, and to provide training in football fundamentals. Additionally, it is the intent of the Club to prepare its players to be ready to play football at Hackettstown High School. The children will be

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taught the basics and fundamentals of the offense, defense, and special teams that may be used by the High School coaching staff. It is also the intent and purpose that the Club shall be organized and operated exclusively for charitable and educational purposes in the public interest.

2.2 This shall be accomplished by the Club through the execution of two programs:

- A. The "Instructional Level" program will consist of Flag, Pre-Clinic, Clinic, and Super Pee Wee teams. It is imperative that each Head Coach understands and follows the philosophy established by the TFC which states that the Instructional program is a teaching level. The spirit should be to provide a basic foundation and understanding of the game of football. Standings are not kept and scores are not to be reported to the league. No championships will be declared.
- B. The "Senior Level" program will consist of Pee Wee, Junior Varsity (*N*), and Varsity teams. Age, weight requirements, and rules of play are as dictated by the governing league.

2.3 This Club is not organized for the financial profit of its directors, officers, or members. The Club may not issue stock or distribute dividends, and no part of the net income or earnings of this Club shall be used for the benefit of any officer or member of the Club, or any private individual, except as outlined in Article 5.G. Any donation or contribution not specifically addressed in these by-laws shall be acted upon by the majority of the Board of Directors. The majority of the Board of Directors shall act upon any donation or contribution not specifically addressed in these by-laws.

2.4 This Club shall not participate in, or otherwise intervene in any political campaign on behalf of any candidate for public office, consistent with the practices of a 501C (3) type corporation.

2.5 It is the intent of the TFC to abide by both the spirit of these rules as well as by the letter of these rules as they relate to all Officers, Directors, coaches, players and members.

ARTICLE3

Meetings and Membership

3.1 The Club shall meet no less than eleven (11) times a year, in the months of January, February, March, April, May, June, July, August, September, October, and November. Meetings shall be held at a designated time and location as agreed to by the Board of Directors or at such place as may be designated from time to time by resolution of the Board. The Board of Directors shall meet in January for the purposes of re-organization.

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- 3.2 In the event of a change of a meeting, all voting members should be notified seventy-two (72) hours prior to the new date, by the Club Secretary. However, a regular meeting may only be changed by a majority vote of the Board of Directors. In case of inclement weather, a cancellation or postponement of a scheduled meeting should be made and all voting members of the Club should be notified at least four hours before the start of said scheduled meeting.
- 3.3 A special meeting can be called by any director, or by a minimum of three voting members of the Club. This request should be made at least forty-eight (48) hours in advance, through the Club Secretary. An attempt will be made to notify all voting members. Any two directors may call a special meeting of the Board of Directors. Such meeting shall be conducted at either the Board of Directors designated location, or at the place designated by the persons calling for the special meeting.
- 3.4 At all regular meetings, a majority of Board Members (six) must be present to constitute a quorum. Except as otherwise provided under these by-laws, no business shall be considered by the board at any meeting that the required quorum is not present.
- 3.5 A. Member of the Club: Current season parents and legal guardians of registered players, aswell as current season head coaches and their coaching staff members, Directors, and Board Members may be Members of the Club. All Members of the Club primary living domicile must be located within the borders of Hackettstown, Allamuchy, Independence and Liberty Township and reasonable proof may be requested to confirm such residency.
- B. Voting Member: To be a Voting Member of the Club, you must first be a Member of the Club. Voting eligibility is earned by a Member of the Club who has attended no less than four (4) regular meetings, excluding special meetings (as described in Article 3.3), during a twelve (12) month period, inclusive of the current meeting, and be of age majority in the State of New Jersey. (voting rights begin at 5th meeting)
- C. Financial Standing: All Members of the Club must be in good financial standings with the Club. Any Member of the Club with unsettled financial obligations to the Club exceeding thirty (30) days past due is considered to not be in good financial standing. Members of the Club who are not in good financial standing will be suspended from the Club until such time as their debts are resolved.
- 3.6 The Government of the Club shall be vested in a Board of Directors, subject to the will of the membership. The Directors shall be elected in the manner prescribed in the by-laws. The inaugural Board of Directors shall be selected by the First Board of Trustees of the Corporation at the inaugural Board Meeting and shall serve their initial term as described in Section 4.4A

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ARTICLE4

Board of Directors

4.1 The Club shall have a maximum of thirteen (13) officers. Collectively they shall be known as the Board of Directors. The Board of Directors consists of the following:

- A) Director, League Rep
- B) Assistant Director
- C) Treasurer
- D) Secretary
- E) Coaching Coordinator
- F) Flag Coordinator
- G) Concessions Coordinator
- H) Equipment Coordinator
- I) Fundraiser/ Event Coordinator
- J) League Rep
- K) Recruiting Coordinator.

4.2 The Board of Directors may, at any time, revoke or modify any or all of the Board's authority so delegated, increase or decrease the number of directors on the Board, and fill vacancies.

4.3 The Director, Assistant Director, Treasurer, and Secretary will make up the "Executive Board" for signature purposely only. They will be responsible for banking, tax, gaming and other board signature requirements.

4.4 Each individual Board member shall have only one vote, regardless of the number of positions held.
The Director will not vote unless to break a tie.

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4.5 The Directors shall be of the age of majority in the State of New Jersey, and the Directors shall serve without compensation. No Director will be personally liable for the debts, liabilities, or other obligations of the Club. Additionally, the Club, to the fullest extent permissible shall indemnify the directors of the Club under the laws of the State of New Jersey. Except as may be otherwise provided under provisions of law, the Board of Directors may adopt a resolution authorizing the purchase and maintenance of insurance on behalf of any agent of the Club against liabilities asserted against or incurred by the agent in such capacity or arising out of the agent's status, whether or not the corporation would have the power to indemnify the agent against such liability under these By-Laws.

Term of office shall be as follows:

- A. Director, Assistant Director, Treasurer, and Secretary shall be elected by a majority vote of the voting membership of the Club, with a term of two (2) calendar years, or until he or she resigns, is removed, or is otherwise disqualified to serve, or until his or her successor shall be elected and qualified, whichever comes first.
- B. Concessions Coordinator, Equipment Coordinator, Fundraiser/Event Coordinator, League Rep, Recruiting Coordinator, and any other newly created officer position shall be elected by a majority vote of the voting membership of the Club for a term of one (1) calendar years, or until he or she resign, is removed, or is otherwise disqualified to serve, or until his or her successor shall be elected and qualified, whichever comes first.
- C. The Coaching Coordinator, League Rep and Flag Coordinator shall be chosen at the December meeting by a majority vote of the eligible voting membership of the Club. The Coaching Coordinator and Flag Coordinator shall be elected to a one (1) year term, or until he or she resigns, is removed, or is otherwise disqualified to serve, or until his or her successor shall be elected and qualified, whichever comes first.

4.6 It shall be the duty of the directors to:

- A. Perform any and all duties imposed on them collectively or individually by law, by Articles of Incorporation, or by these By-Laws.
- B. Appoint and remove, employ and discharge, and, except as otherwise provided in these By-Laws, prescribe the duties of all officers and members of this Club.

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- C. Supervise all officers and members of the corporation to assure that their duties are performed properly.
 - D. Meet at such times and places as required by these By-Laws.
 - E. Register their addresses with the Secretary of the Club. Notices of meetings may be mailed, faxed, or electronically sent to them at such addresses, and shall be valid notices thereof.
- 4.7 The functions of the Director, Assistant Director, Treasurer, and Secretary shall be described in "Robert's Rules of Order" most recent edition and are generalized in these By-Laws:
- A. **The Director** is responsible for managing the Club within the stated By-Laws and the operating philosophies of the Club and its affiliations. The Director shall preside over all Club meetings and oversee the orderly handling of Club business. The Director shall be responsible for ensuring that the decisions of the board of directors are executed. The Director is responsible to act as a representative of the Club in all dealings with the township and affiliations. The Director, along with the Board of Directors shall review the Club's financial records on a monthly basis to validate the financial reports prepared by the Treasurer. The Director is responsible for supervising the creation of all Club budgets. Director may form sub-committees, in order to accomplish these goals, whereby each sub-committee is to report to the Director
 - B. **The Assistant Director** is responsible to fulfill the duties of the Director, in the event the Director is unable to perform his or her duties. The Assistant Director is also responsible for the development of the Club web-site, web-site management, as well as the coordination of registration, both on-line and in person. The Assistant Director may form sub-committees, in order to accomplish these goals, whereby each sub-committee is to report to the Assistant Director.
 - C. **The Treasurer** shall be responsible for the financial viability of the Club. This includes the management of all revenue and expense related items related to the Club and managing to the approved fiscal budget. The Treasurer is responsible for developing the Club operating budget, and to present this budget to the Board of Directors. Treasurer is also responsible for timely booking and disbursement of Club funds and executing the approved financial accounting procedures, which will include revenues, expenses, assets, and liabilities, as well as identifying Club revenue streams. The Treasurer administers all insurance, affiliations, and term contracts for which the Club is liable. The Treasurer is responsible for the administration and filing of all Club financial documents that the Club is required to register with the County, State, and Federal Government. The Treasurer is

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responsible to report the financial state of the Club on a monthly basis.

- D. **The Secretary** shall record and distribute the minutes of all meetings. The Secretary shall disseminate in a timely manner all committee and Board decisions and/or information pertinent to future Committee and Board actions (i.e., special meetings, pending votes, etc.) to all committee and Board members. The Secretary shall also retain files and keep all Club records for a minimum of seven years. The Secretary shall be responsible to maintain the mailing address at the Hackettstown Post Office, or other location decided upon by the Board of Directors, by collecting and distributing Club mail and correspondence to the appropriate party. The Secretary shall also maintain the program's website and/or social media pages to properly communicate with the parents and community throughout the year. The Secretary may also assist in the administration of the voting process in all elections.
- E. **The Coaching Coordinator:** The Coaching Coordinator will be responsible for the information flow from the Hackettstown High School head football coach to the Tigers Football Club coaching staffs. The person holding this position can elect to obtain the support of any Head Coach(s) or assistant(s) or other Club members in the program to coordinate the development of the Football Program. The coaching coordinator provide each level's head coach a playbook and review said playbook with the coaches to ensure proper understanding and teaching technique to ensure the players develop properly throughout the programs. The Coaching Coordinator will organize and provide training, and scrimmages for all levels. The Coaching Coordinator will hold preseason and mid-season coaches' meetings. The Coaching Coordinator dealing with player personnel. This can include the responsibility to intervene on all matters of conflicts as it may affect children, parents, coaches, placement on a particular team, or any unexpected event that may arise.
- F. **Flag Coordinator:** will act as the liaison between the Board and the flag coaches. The Flag coordinator will work the Director to schedule practices and games. The Flag Coordinator will handout flag equipment and uniforms. The Flag Coordinator will assist the flag coaches with drills, practice templates and playbooks.
- G. **Concessions Coordinator:** will have the responsibility to manage all aspects of retail sales of the Club. Responsibilities include, but are not limited to the staffing of the concession building for each game, accounting for inventory to be sold at retail, as well as inventory control of food and food needs, shopping for weekly events, and stocking the building as needed.

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- H. **Equipment Coordinator:** shall be responsible for all equipment owned by the Club. The Director of Equipment must keep a running inventory and must present a pre and post-season inventory report to the membership. Additionally, this director shall be responsible for determining Club equipment needs for the calendar year and for presenting the Club's equipment needs for budgetary consideration by the end of the first quarter of the calendar year, no later than March. The process to procure the necessary equipment shall include purchasing from Club approved vendors, and by securing the most competitive price of the item. When possible, a minimum of three competitive prices should be evaluated. In no way shall the Director of Equipment incur expenses on behalf of the Club that have not been previously budgeted and approved. The Director of Equipment shall coordinate the issuance and return of all practice and game equipment. It shall also be the responsibility of the Director of Equipment to maintain all equipment in safe, playing condition, and to ensure the Club that helmets are routinely reconditioned, and that all other protective equipment meets all current standards.
- I. **Fundraising/Event Coordinator:** The function of the Fundraising Coordinator is to support the fundraising activities of the Club. The Fundraising Coordinator: shall be responsible for, but not limited to, the following activities:
1. Develop and implement the overall campaign plan.
 2. Implements fundraising activities and monitoring system for assigned division(s); regularly updates account information and prepares ongoing evaluations.
 3. Develops and recommends approach strategy including setting dollar and/or participation goals.
 4. Communicate with all Team Moms regarding Spirit Wear, fundraising and yearbook.
 5. Works closely with volunteers and monitors activities as well as prepares regular progress reports and overall evaluations to the Director and Board members.
- J. **League Rep:** The League Rep will also serve as one of TFC League Reps and will attend all MCYFL board meetings and report back to the board and coaching staffs all relevant details from said meetings.
- K. **Recruiting Coordinator:** The Recruiting Coordinator shall be responsible for all communication to local schools, preschools to promote signups. Shall also be responsible for engaging parents to encourage their kids to sign up. The Recruiting Coordinator will be active in planning and promoting

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the Summer Clinic and Mini Camp with the goal to invite new kids to sign up.

- 4.8 In the event of a vacancy on the Board of Directors, a new director shall be appointed by approval of the remaining Board of Directors. For the vacancy of any office other than Director such vacancy may be filled by temporary appointment by the Director until such time as the Board shall fill the vacancy. Temporary appointment shall last no more than eleven (11) months.
- 4.9 Interested candidates shall contact the Secretary in writing by the October Club meeting. All known candidates should be announced during the November meeting. Write-in candidates will not be allowed. The Secretary shall publish the list of candidates no later than 14 days prior to the November election. Elections will be held during the November Club meeting. The Secretary or an appointee therein, shall preside over the election process. All new board members' term will start on January 1st of the following year.
- 4.10 Absentee ballots will NOT be accepted from voting members for election of directors, Constitution and By Law changes, and Rules & Regulation ratifications.

ARTICLES

Operating Policy and Procedures

All rules pertaining to practices, games, and qualifications for participation within the football program will be as stated in the Constitution & By-Laws of the Tigers Football Club. All rules within Article 5 can be adopted, amended, changed, or suspended, by an ordinary vote at any meeting of the Club. All rules pertaining to participation within the TFC football program, that are not covered by the Morris County Youth Football League rules, will be as set forth in the Tigers Football Club Rules and Regulations.

5.1 Rules of Operation:

A. Attendance:

1. Players are expected to attend all practices, scrimmages, and games, and participate in the manner as described in the player code of conduct.
2. Only legitimate absences that have been excused by the Head Coach or his/ her designee(s) are permissible. It is the responsibility of the player to contact the Head Coach, or his / her designee(s), if he or she cannot attend a practice session, scrimmage or game.
3. Players are expected to arrive promptly at the scheduled time, in full uniform and equipment.

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Unexcused tardiness and the failure to arrive at the field by the pre-determined time on game-day may result in the player not being permitted to play.

4. Unexcused Absences and Tardiness:

- (a) An unexcused absence is defined as occurring when a player does not attend a practice, scrimmage, or game, and does not give prior notification to the Head Coach.

B. Behavior, Members of the Club & Guests:

1. It is expected that all Members of the Club & Guests will conduct themselves in a proper manner, according to the established philosophies of the Club, and as stated in the TFC Code of Conduct Documents as applicable.
2. Members of the Club & Guests must not make communication with the opponent, officials, or league reps on behalf of the team or on behalf of the TFC. Communication with league reps, officials and opponents is done solely by the Coaching Coordinator, or League representative as authorized by the TFC. Failure to conform is a violation of the Code of Conduct Regulations.

C. Behavior, Player:

1. All players must conduct themselves in a proper and respectful manner to their coaches and their fellow teammates at all times as stated in the Players Code of Conduct of the TFC. It is expected that all players shall refrain from any behavior which may discredit themselves or the Club, or may cause personal injury/ harm, such as the use/ abuse of alcohol, drugs or tobacco.
2. Any flagrant behavioral infractions, as listed below, shall not be tolerated, and may lead to the immediate dismissal of the player, as determined by the Board of Directors.
 - (a) Use of profanity, vulgarity, and/or abusive language to a coach or fellow teammate.
 - (b) Gross insubordination.
 - (c) Fighting between teammates or with the coaches at practices, scrimmages or games.
3. Any minor behavior infractions during the practices, scrimmages and regular season games shall be handled in the following manner:
 - (a) First offense: Head Coach will issue a warning to the player and notify parent and/or guardian of said warning.

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- (b) Second offense: Head Coach will notify parent and/or guardian and advise of the player's possible suspension or dismissal from the program.
- (c) Third offense: This may result in the automatic dismissal from the program for the remainder of the season, forfeiture of the registration fee, and all awards and trophies that the player would have been eligible to receive.

D. Equipment and Uniforms:

1. Once equipment and uniforms have been distributed, they become the sole responsibility of the player, his or her parents and/or guardians. Any loss and/or damage to said equipment will result in a monetary fine to the player, parents and/or guardians to cover costs for repair and/or replacement.
2. All uniforms and equipment are to be returned in good, clean condition on the designated day(s). If equipment is not returned on the designated days, and no other arrangements have been made the Treasurer will issue a bill to the family. Acceptance of said equipment is an agreement to the above.

E. Parental Complaints:

1. Parents are encouraged to discuss any outstanding issues or matters with their team Head Coach, as it relates to their child. This shall not be done during a practice, scrimmage or game.

Under no circumstances should a parent walk out onto the playing field to discuss a problem during a practice, scrimmage, or game. Outstanding issues or matters with the coach should be discussed after practice, scrimmage or game so as not to cause a distraction to the team. Parents must wait twenty-four (24) hours before contacting a coach regarding any game related issues. Parents are expected to behave consistent with the terms outlined in the Parent Code of Conduct.

2. Parents can choose to forward any complaint directly to the Coaching Coordinator. However, an attempt should first be made to resolve any and all outstanding issues with the Head Coach prior to escalating to the Coaching Coordinator. All complaints addressed to the Coaching Coordinator must be submitted in writing, in order to validate its legitimacy.
3. The Coaching Coordinator, upon receipt of the complaint, may:

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- (a) Invite all involved parties (coach, Head Coach, and parents) to a special meeting.
- (b) Hear testimony from all involved parties.
- (c) Privately reach a decision concerning the events.
- (d) Inform all parties involved, including the Board of Directors, of the decision.

F. Registration and Fees: The Board of Directors will determine the yearly registration fees by January of each year, where possible, and will establish any discount for early registration along with regular registration fees.

G. Refund Policy: The Board of Directors may refund the cost of registration in whole or in part based on the following schedule. No refund will be issued until all issued equipment has been returned and confirmed as such by the Director of Equipment and the Head Coach of the player's level.

- 1. Any player who leaves the program before Equipment Handout may be eligible to receive a 100% refund of the registration fees paid.
- 2. Any player who leaves the program after receiving equipment between August 1 and August 14 may be eligible for a full refund of their registration fees, minus a \$65.00 helmet recondition fee.
- 3. Any player who leaves the program between August 15 and August 31, may be eligible for up to a 50% refund of the registration fee paid.
- 4. Any player who leaves the program on September 1 or later will receive no refund of their registration fees.

ARTICLE6

Coaches

- 6.1 Any Member of the Club that expresses interest in a Head Coach position cannot be denied an opportunity to apply. To be a Head Coach on any contact level, one should have coached for a minimum of two (2) years within the TFC. In the event there are no volunteers who meet the above requirement, the position will then become available for coaches with less tenure to be considered.

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- 6.2 The Coaching Coordinator will review all candidate applications. They will then recommend the selection of the Head Coach, pending approval by the Board of Directors by the May Club meeting. Initially one Head Coach will be appointed for each team including Flag, Pre-Clinic, Clinic, Super Pee Wee, Pee Wee, Junior Varsity and Varsity. Each Flag Head Coach will be appointed by the Flag Coordinator with approval of the Coaching Coordinator and Board of Directors.
- 6.3 If a Head Coach resigns prior to the end of the current football season, or cannot fulfill his duties, the replacement of that Head Coach shall be made by the Coaching Coordinator, on an interim basis. The individual appointed will carry out the duties of the Head Coach, for the duration of the season.
- 6.4 Head Coaches will select their own Assistant Coaches, subject to the approval of the Board of Directors and in accordance with these by-laws. The names of the Assistant Coaches of the Varsity, Jr. Varsity, Pee Wee, Super Pee Wee, Clinic, and Pre-Clinic, and Flag levels should be submitted to the Coaching Coordinator, by the July Club meeting. Additions made at a later date are also subject to review by the Coaching Coordinator and Board of Directors. All coaches, head and assistant, must be certified through Rutgers S.A.F.E.T.Y All Assistant Coaches must ultimately be approved by the Board of Directors.
- 6.5 Any member of the Club may challenge the appointment of an Assistant Coach with a specific complaint. The Director will instruct the member to submit his complaint in writing, within seventy- two (72) hours.
- The complaint will then be presented to the Board of Directors. A decision should be made within seventy-two (72) hours of receipt of said complaint, by the Board of Directors.
- 6.6 All coaches that are interested in holding a position of either Head or Assistant football coach, at any level, must satisfy the conditions to be eligible to coach; this includes all State and Local Requirements.
- 6.7 Head coaches will be handed playbooks for their level each year. These playbooks will match the level's age and experience level and will increase in size and complexity at each level. Coaches are allowed to add a few "wrinkle" plays to the playbook, but the majority of play calling shall come from the designated TFC playbook. The Director, Assistant Director and Coaches Coordinator will work with the HHS Head Coach in developing each level's playbook, with the goal, that each player progresses through the TFC program and enters HHS with the same fundamental base knowledge to properly prepare them for HHS. The playbooks will be handed in at the end of the year, and the coaches will receive their next level's playbook.
- 6.8 The Use of Tabacco products and alcohol is prohibited at all fields. Coaches are not permitted to smoke,

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dip, chew in front of their players. Such action will be cause for a coach to be removed from coaching.

- 6.9 Injured Players: The head coach is responsible for submitting an injury report to the coaching coordinator for any injury to a player during a TFC event within 48 hours. Any player not playing because of a serious illness or injury may not resume play until the player has submitted a doctor's note, clearing them to play. If no attempt is made to submit a medical clearance, that player shall not be eligible to participate.

ARTICLE 7

Removal of Coaches

- 7.1 The Head Coach of each team shall have the right to recommend the dismissal of an Assistant Coach, from his team, subject to review by and approval by the Coaching Coordinator and approved by the Board of Directors.
- 7.2 All other requests for dismissal of an Assistant Coach must be submitted to the Head Coach of that team, in writing and signed by the complainant. The Head Coach will then evaluate such a request and forward it to the Board of Directors. The recommendation of action to be taking will be made by a majority of the Board of Directors and the decision of the Board will be final.
- 7.3 Removal of a coach may be accomplished by the either of the following sequence of events:
- A. A formal complaint must be submitted in writing and signed by the complainant. Said formal complaint must be addressed to the Board of Directors. Said formal complaint must be reviewed within forty-eight (48) hours, excluding weekends and holidays, either at the next Club meeting, or at a special meeting of the Club, to be called by the Director; or
 - B. The Coaching Coordinator, may, at his discretion, recommend discipline of a coach, based on the failure of that individual to conform to the philosophies established by the Coaching Coordinator and agreed to by a majority of the Board of Directors. Discipline may include warning, suspension, or removal of said coach as determined by the Board of Directors. The said coach will have the opportunity to be heard at an in-person hearing prior to any decision by the Board of Directors. The decision of the Board of Directors is final.

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ARTICLE8

Supervision

- 8.1 The TFC is committed to provide a safe environment and to prevent child abuse and sexual misconduct. The TFC will make every reasonable effort to exclude any adult with a legally documented history of child abuse/molestation or any other conviction or record that would bring unnecessary risk to the health and safety of the participants of this organization. Therefore, every coach in the organization must complete a "Coaches Background Check" using a platform approved by either The Hackettstown Rec Department or by the TFC board
- 8.2 Supervision: During all events, scheduled or unscheduled, there must be at least two (2) Club approved certified coaches and/or adults per team present at all times. Failure to provide at least two (2) Club approved certified coaches and/or adults per team will result in an automatic end to that event until such time as the proper supervision arrives. An event will be defined as, but not limited to: team practice, special technique sessions, film meetings, team parties, or any event that requires a coach to be with the team. Failure to abide by this policy may result in the suspension of all offending coaches, to be determined by the Board of Directors.

ARTICLE9

Amendments

- 9.1 This Constitution and by-laws, or any part thereof, may be amended or repealed. Any voting member of the Club, in good standing, can propose an amendment change, but only those eligible to vote, can vote. Any amendment or repeal shall be brought to the by-law committee for consideration. The by-law committee shall present the proposed amendment with a recommendation for action by the Club. The process is as follows:
- 9.2 By-Law amendment(s) proposals must be presented in writing by a voting member to the Club at or prior to the February Club meeting and no later than the May Club meeting. The first reading of the proposed change will be presented to the Club at the next regularly scheduled meeting where it will be openly discussed and modified if necessary. Once discussed and/or modified, the new proposal should be included in the meeting minutes and distributed to the Club. After the second reading at the next

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regularly scheduled Club meeting the proposal will be acted upon with a motion and a final vote. No modifications can be made at the second reading. A two-thirds (2/3) vote of those in attendance, who are eligible to vote, in favor of the proposal, is required. Any proposal that does not achieve the necessary two-thirds (2/3) vote is rejected.

ARTICLE 10

Dissolution

10.1 This Club may be dissolved, first, by a two-thirds (2/3) vote of the Board of Directors, where all directors are in attendance, and then approved by two-thirds (2/3) majority of the voting membership in attendance in person or by proxy. Upon dissolution, all Club debts shall be liquidated and any remaining monies, if any, shall be distributed to the Hackettstown Recreation Department for a public purpose. Such distribution shall be made in accordance with all applicable provisions of the laws of the State of New Jersey.

ARTICLE 11

Invalidity

11.1 The invalidity of any part of this Constitution and By-Laws shall not impair or affect the enforceability of the remaining provisions of this document.

Tigers Football Club Constitution & By-Laws

TFC BYLAWS SIGNATURE PAGE (Hackettstown, NJ)

PLEASE PRINT CLEARLY

Date Bylaws were _____ Amended _____ by the chapter
(Insert ADOPTED, AMENDED, REVISED as appropriate)

2/12/24
(Date)

Director

Assistant Director

Treasurer

Secretary